Student Equity Meeting
Tuesday, July 22, 2014
Minutes

Called to Order: 1:11pm (room 1421)   **Adjourned**: 2:48pm

Present: Jose Ballesteros, Shirley Lewis, LaNae Jaimez, Jocelyn Mouton, Rischa Slade, Karen McCord, Cynthia Simon, Joel Powell; Annette Dambrosio

Absent: Peter Cammish, Maurice McKinnon, Melissa Reeve, Carolyn Moore

Next Meeting: Monday, 8/18/14, 1-2pm (once/month – 3rd Monday of every month)

1. **Review Student Equity Committee Charge & Responsibilities**
   Chairperson Lewis handed out a draft of the Committee charge and responsibilities (see attached). The Committee reviewed the membership to make sure that there was representation from all of the pertinent areas.

   Committee's composition will include representatives from:
   - Academic Senate – Prof. Lanae Jaimez
   - Ethnic Minority Coalition – Prof. Joel Powell
   - Academic Affairs Administrator – Dean Maurice McKinnon
   - Student Services Administrator – Dean Shirley Lewis
   - Institutional Research – Dean Peter Cammish
   - Classified Staff – Judie Burtenshaw
   - ASSC – Luis Garcia (ASSC will be appointing a new representative in the Fall)
   - EOPS – Cynthia Simon
   - Basic Skills/ESL – Prof. Melissa Reeve
   - Cal WORKs – Dean Jocelyn Mouton
   - DSP – Carolyn Moore
   - Umoja – Prof. Karen McCord
   - MESA – Dr. Jose Ballesteros
   - Puente – Abla Christiansen
   - Veterans – Amy Utt
   - Foster Youth - Counselor Kamber Sta. Maria
   - Accreditation – Dr. Annette Dambrosio

   Update Goals & Activities.
   - Assessment of 2013-14 Progress and refinement of goals and activities as needed for the 2014-17 Student Equity Plan Update
   - Academic Senate has new leadership: Michael Wyly
     - Wants to make sure that faculty reps are appointed by Academic Senate and report back
   - Members need to consistently come and participate for committees to be valid
   - Programs should be reported too
     - DSP
     - Vets
     - Foster Youth - Template/Guide issued by Linda Michalowski
     - MESA
     - EOPS
   - Shirley will make the revisions and send out

2. **New Data Analysis**
   Banner Data vs. CCCCO Data
   - Branding Committee members need to talk to this committee
     - How does everything tie in
       - Student Equity
       - Staff Equity
       - Student Success & Support (3SP)
     - Student Success Coordinator – Barb and Jocelyn
     - We have $600k for SSSP
       - Most has been used for Counseling – is that how we want to spend it?
     - Committees need to consolidate –
       - Shirley will suggest to Chuck Spillner
       - Student Equity, 3SP, ASC, and Default Prevention Taskforce should consolidate
       - Equity= student success + access
   Student Success Scorecard
   - Chancellor's Office data differs from Banner Data
     - We need to look at *all* data
     - We need to contact students who don't return
     - Equity Committee members without an assignment: look at data and come up with general findings
       - The question ethnicity includes multi-race, which is counted more than once
       - Gender is not always filled out
       - Banner Data: does anything jump out and need to be addressed
         - Does it look like we need more outreach to Hispanic students
         - Do we need additional data from Peter?
     - Equity Indicators – Deadline: Monday August 4 (see Shirley Lewis if you need help)
       - Access: Cynthia Simon
       - Basic Skills/ESL Completion: Shirley Lewis
       - Persistence/Retention: Joel Powell
       - Degree/Certificate Completion: Jose Ballesteros
       - Transfer: LaNae Jaimez

3. **Law Pathways**
   - We have 12 applications
     - Need to develop screening criteria
     - Need to discuss budget and a core center where students can go (similar to MESA/Umoja)
     - Students from other colleges are wanting to come for this new program
     - One enrollment

7.22.14 DRAFT – FOR DISCUSSION

STUDENT EQUITY COMMITTEE

Student equity planning is at the heart of Solano Community College's planning efforts. The Student Equity Committee (SEC) works in coordination with the college committees responsible for developing the Strategic Plan, Educational Master Plan, Facilities Master Plan, Student Success and Support Program (3SP) Plan, as well as accreditation, in order to ensure the Student Equity Plan's integration into other major institutional plans.

In accordance with Title 5, Section 54220, student equity planning focuses on increasing access, course completion, ESL and basic skills completion, degrees, certificates and transfer for all students as measured by success indicators linked to the CCC Student Success Scorecard, and other measures developed in consultation with local colleges. "Success indicators" are used to identify and measure areas for which disadvantaged populations may be impacted by issues of equal opportunity. At a minimum, colleges must review and address the following student populations when looking at disproportionate impact: American Indians or Alaskan natives, Asians or Pacific Islanders, Blacks, Hispanics, Whites, men, women, persons with disabilities, foster youth, low income, and veterans.

The Student Equity Committee will identify specific goals/outcomes and actions to address disparities that are discovered, disaggregating data for indicators by student demographics, preferably in program review. The Student Equity Plan will describe the implementation of each indicator, as well as policies, activities and procedures as they relate to improving equity and success at the College.

The Student Equity Committee's composition shall include representatives from:

- Academic Senate
- Faculty
- Academic Affairs administrator
- Student Services administrator
- Institutional Research
- Classified staff
- Associated Students of Solano College (ASSC)
- Disability Services Program (DSP)
- Foster Youth program
- MESA
- Umoja
- EOPS
- CalWORKs
- Veterans

The charge of the Committee includes the following responsibilities:

- Coordinate updates to the Student Equity Plan (SEP) with the development of the Student Success and Support Program (SSSP) Plan, required by SB 1456.

- Assess and refine Student Equity Plan goals and strategies to address and monitor equity.

- Examine data and suggest solutions to mitigate disproportionate impact on American Indians or Alaskan natives, Asians or Pacific Islanders, Blacks, Hispanics, Whites, men, women, students with disabilities, foster youth, veterans, and low-income students, caused by inequitable

practices, policies, and approaches in key courses, resources, and supports that hamper students and their academic success.

- Plan coordinated interventions and services for students at risk of academic progress or probation (Title 5, Section 55100).